JOB DESCRIPTION & POSTING

POSITION TITLE: Audio/Video Engineer
SUPERVISOR'S TITLE: Head of Audio/Video
START DATE: 17 May 2027
END DATE: 15 July 2027

CREATED: 23 February 2023
UPDATED: 06 November 2026
COMPENSATION: DOE
+ Housing for Out of Town
+ Travel for Out of Town

MISSION STATEMENT

Elevating lives through ennobling artistic experiences.

VALUES

- We are committed to performing outstanding artistic productions, with the aim of delivering the highest level of enjoyment to our patrons.
- We honor and are dedicated to presenting a variety of musical and dramatic expression recognized for their distinction and quality.
- We champion children.
- We honor the past, cherish the present, and strive to influence the future.
- We respect and encourage the unique, innate, creative nature of everyone.
- We encourage community involvement.
- We are committed to service.
- We cultivate collaboration and cooperation.
- We adhere to professional ethical standards.
- We strive to deserve support and trust.

CORE VALUES OF OUR COMMUNITY

Utah Festival Opera and Musical Theatre is a community of artists and collaborators built on the foundations of respect, acceptance, and creativity. We embrace the value of each and every individual and the unique perspectives of all they bring to the art we create. We open doors, build bridges, and make work that is accessible to everyone. The opportunity and access to the gift that is live theatre benefits all in our community, and we strive to remove barriers to that gift.

As we grow, we continue to educate ourselves and expand our practices and plans to ensure that we represent a rich array of voices on our stages, in our facilities, and within our community – regardless of race, ethnicity, sexual orientation, gender, age, ability, religion, or social status. We foster an environment where our differences and shared experiences are explored and celebrated with generosity, openness, and curiosity.

Goals and Commitments

Utah Festival Opera and Musical Theatre is committed to maintaining a welcoming environment on and off stage. Our goal is to create conversations that contribute to a more engaged, informed, and connected community. Recognizing that growth is an ongoing process, we continue to review our policies and practices to ensure a supportive, anti-racist environment for our artists, staff members, and audiences. We hold ourselves accountable to listen, learn, and grow as an organization and as individuals.

POSITION PURPOSE

As Audio/Video Engineer, you are responsible for assisting the implementation and execution of the audio and video environment for the production, in addition to tending to departmental needs and improvements.

POSITION FUNCTIONS AND RESPONSIBILITIES

PRIMARY RESPONSIBILITIES

- Maintaining all primary sound and video systems as well as all secondary systems including: distributed monitoring system, video monitoring, ClearCom and Telex, paging systems, and all support systems.
- Program playback, mix, and operate the sound system for all productions assigned.
- Perform microphone maintenance and assist in placement/tracking on all vocal artists and orchestra reinforcement.
- Setup, operate, and maintain video projection systems.
- Assist in orchestra set up and arrangement as assigned.
- Generate documentation for productions. This includes signal flow, show-run labels, processing, cueing notes, cue sheets, and archives.
- Facilitate technical and artistic needs of Sound Designers for related shows and events. This includes, but is not limited to, load-in, assembling, rigging, and configuring sound and video systems, crafting specialty sound devices, basic audio editing and recording, troubleshooting, and problem solving.
- Required to attend all mandatory meetings, rehearsals, technical rehearsals, and other functions as assigned.
- Perform such tasks, services, duties, and responsibilities in accordance with UFOMT policies, rules, regulations, and instructions now in force or which may be adopted from time to time during Employee's employment at the UFOMT.

OTHER FUNCTIONS

- Other duties as determined by Resident Sound Designer, Head of Audio/Video, and Production Manager.

EDUCATION AND/OR EXPERIENCE

To perform this job successfully, an individual must have the following education and/or experience.

- Experience with audio for live theatre and live mixing.
- Experience with video projections.
- Ability to work in a team and maintain a positive attitude.
- Ability to collaborate with fellow staff and freelance artists.

KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skills, and/or abilities required to perform each essential duty satisfactorily. We will make reasonable accommodations to enable individuals with disabilities to perform these functions.

- Knowledge of signal flow, gain structure, and placement of large format sound systems.
- Familiarity with QLab software.
- Familiarity with digital and analog audio consoles, video systems, recording, editing and reinforcement.
- Familiarity with Mac and network functionality.
- Ability to work nights and weekends.

PHYSICAL DEMANDS

The physical demands described here are representative of those an individual must meet in order to successfully perform the essential functions of this job. We will make reasonable accommodations to enable individuals with disabilities to perform these functions.

- Ability to transport 50 pounds.
- This position frequently communicates with groups of people in open areas.
- This position consistently works in darkened environments.
- This position frequently ascends/descends ladders and personnel lifts and works at height.
- This position constantly communicates with other collaborators via wired intercom systems.
- This position consistently positions self to install audio and video systems by stooping, kneeling, or crouching.
- This position frequently ascends/descends stairs.

Utah Festival Opera and Musical Theatre is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, gender, national origin, sexual orientation, disability, or veteran status. If you need assistance or accommodation during the application process because of a disability, it is available upon request. The company is pleased to provide such assistance, and no applicant will be penalized as a result of such a request.

TO APPLY

Please submit a resume (with references) and a cover letter to Michael Strickland, Production Manager at jobs@ufomt.org.